



Scout, Screen & Secure top talent

www.zugvogel.com

Project Manager

In support of our rapid growth, we are looking for a Project Manager who will take on the management of key ZUGVOGL projects. The right person will thrive in a fast paced, “all hands on deck” environment and can move quickly as a builder and do’er in a culture that supports ingenuity, empowerment, and ownership.

What you love to do:

- Closely collaborate with ZUGVOGL founders
- Develop a detailed project plan to monitor and track progress of all projects
- Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility
- Ensure resource availability and allocation
- Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques
- Measure project performance using appropriate tools and techniques
- Successfully manage the relationship with the clients and all stakeholders
- Create and maintain project documentation and Process Mapping

What we look for in you:

- Bachelor’s degree
- 3+ years’ experience in project management in a fast-paced environment
- Excellent client-facing and internal communication skills
- Excellent written and verbal communication skills in English and German
- Solid organizational skills including attention to detail and multitasking skills
- Strong working knowledge of Microsoft Office, PM tools

If this sounds interesting to you, send us an email with your CV/LinkedIn profile and a few sentences about yourself to jobs@zugvogel.com. We look forward to hearing from you!